

UNIVERSITY OF LONDON

CANTERBURY HALL

INFORMATION AND INSTRUCTIONS

Visitors living in Canterbury Hall during the vacation are asked to co-operate in the following arrangements, which are designed to safeguard the comfort and convenience of all residents.

CLOSING HOURS

The Street Door is locked at 11.30 p.m. Keys are available, and may be collected from the Porter's Lodge.

All public rooms are closed at 11.30 p.m.

Lifts may not be used after 12 midnight.

Residents are asked not to take baths, use the ironing rooms, or play radios after 11 p.m., in order to ensure quietness throughout the Hall. All parties in residents' rooms must end by 11 p.m. and music should not be played in the Concert Hall after that time.

GUESTS

Guests must be met in the entrance hall and sign the Guest Book at the Porter's Lodge.

Guests must leave the building by 11 p.m.

Guests may be invited to meals, which must be ordered and paid for at breakfast. A ticket must be purchased from the waitress, and handed back to the waitress when the meal is served. The charges are:

Lunch 6s. 6d.

Dinner 6s. 6d.

## ROOMS

It would be appreciated if residents would please make their own beds and leave their rooms tidy.

Residents must not stick pictures, etc., on walls or doors. The occupier of the room will be charged for any damage.

## ROOM KEYS

Residents are requested to leave their room keys at the Porter's Lodge when leaving the building.

## ELECTRICAL EQUIPMENT

The voltage in Canterbury Hall is 240/250 A.C. Equipment for other voltages will not work. No razor points are installed.

## VALUABLES

No responsibility can be taken for loss of personal property. Valuables should be handed to a member of the senior staff for safe-keeping.

## TELEPHONES

It is unfortunately not possible to call residents from their rooms to answer the telephone, but messages will be taken by the Porter.

The numbers of the Call Boxes are:   EUSon 5329  
  EUSon 5376  
  EUSon 5213

## FIRE REGULATIONS

Residents are responsible for making themselves familiar with the Fire Regulations which are posted on the notice board in the hall.

## GENERAL INFORMATION

### MEALS

A bell will be rung before meals. A rising bell will be rung half an hour before breakfast.

Hours of meals are as follows:-

Monday - Friday	:	Breakfast	8.00 - 8.30 a.m.
		Supper	6.30 - 7.15 p.m.
Saturday	:	Breakfast	8.30 - 9.00 a.m.
		Lunch	1.00 - 1.30 p.m.
		Supper	6.15 - 7.00 p.m.
Sunday	:	Breakfast	9.00 - 9.30 a.m.
		Lunch	1.00 - 1.30 p.m.
		Supper	6.15 - 7.00 p.m.

### ROOM FURNISHINGS

Canterbury Hall will provide all necessary room furnishings including bed linen, blankets and towel.

If residents require extra blankets or pillows they should ask the Porter.

### MAIL

Incoming correspondence is put on the Porter's desk. Parcels and Registered Mail should be collected from the Porter. The names of those for whom parcels are being held are posted.

### GRATUITIES

Gratuities are included in the account for residence.