

## PUBLICATIONS

Apart from those published for CILT and ETIC by Cambridge University Press (*Language Teaching and Linguistics: Abstracts and A language teaching bibliography*) and for CILT by Longman (*Language and language teaching: current research in Britain*), the Centre publishes several series. CILT publications are obtainable direct from the Centre, and are sold at prices covering the cost of printing and distribution.

### Surveys

See page 4.

### Specialised Bibliographies

Comprehensive bibliographies for researchers and librarians.

### CILT Reports and Papers

Edited collections of papers, including reports from specialist conferences.

### Teaching Materials Lists

Comprehensive, annotated bibliographies of published materials currently available in Britain for French, German, Italian, Russian and Spanish. Obtainable in sections.

### Language and Culture Guides

Information about less commonly taught languages, normally comprising (A) institutions where language taught (B) courses offered (C) recent and current research in Britain (D) bibliography of teaching, reference and background material (E) sources of further information.

### Information Guides

Guides to sources of information on various topics.

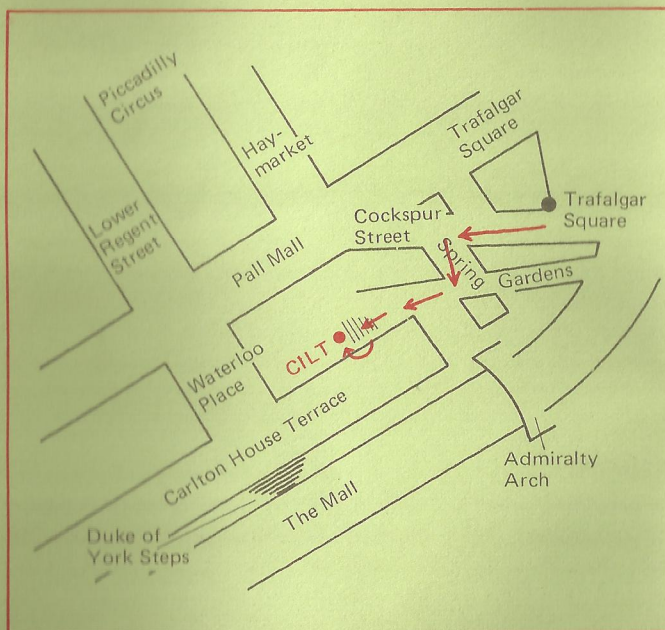
### Selected Reading Lists

Short, basic bibliographies, primarily for language teachers, each with an introduction to the subject.

A Publications List and Order Form are available from the Centre.

## STAFF INCLUDES:

Director	G E Perren
Deputy Director	C V James
Administration	Mrs M Roberts
Library	Miss J E A Price
	Miss V R Delbourgo (A/V)
Language Teaching Information	G M Matthews
	Mrs S M Rowell
	Mrs V J Printon
Research Information	Miss H N Lunt
	Mrs J D Geach
Publications	Mrs B H Newson



Underground stations:

Trafalgar Square (Bakerloo Line)  
Piccadilly Circus (Piccadilly and Bakerloo Lines)

# CILT

General  
Information  
Leaflet  
February 1978

## Centre for Information on Language Teaching and Research

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Telephone: 01-839 2626

### CONSTITUTION AND AIMS

The Centre was established in 1966 to collect and coordinate information about all aspects of modern languages and their teaching and to make this information available for the benefit of education in Britain. CILT is maintained as a national centre by annual grants from the Department of Education and Science, the Scottish Education Department and the Department of Education for Northern Ireland. Registered as an independent charitable educational foundation, it is controlled by a Board of Governors appointed by the Secretaries of State and widely representative of education in Britain.

With nineteen staff, CILT serves both teaching and research. Advice on language teaching and materials is available for French, German, Italian, Russian, Spanish and English for speakers of other languages within Britain. Enquiries about less commonly taught languages are also dealt with, and are referred if necessary to sources outside the Centre. The teaching of English overseas is the province of the English Teaching Information Centre, British Council (ETIC) with which CILT shares library resources. CILT deals with enquiries about research into any language.

The Centre provides information and advisory services, for which no fees are charged, although expenses arising from staff travelling and staff subsistence are reclaimed.

The Centre maintains liaison and cooperation with professional associations and teachers' organisations in Britain which are concerned with languages. Through its research information services it has international links, especially with other European countries.

The Centre disseminates information principally through the Language Teaching Library, through publications, and by answering individual enquiries.

For further information see *CILT Services Paper 1*.

## LANGUAGE TEACHING LIBRARY

The Language Teaching Library, maintained jointly with ETIC, is open to all concerned with the study, learning and teaching of languages. It is essentially a reference library, although duplicate copies of books in great demand are available for loan. There is working space in the library for about forty people.

Opening hours: Monday-Thursday 09.30–17.30  
Friday 09.30–17.00

For further information see *CILT Services Paper 2*.

### Books

At present the library holds about 24,000 volumes, dealing with particular languages, general and applied linguistics, aspects of teacher training, language testing, examinations, research, psychology, teaching technology and methodology; special attention is paid to the acquisition of books from abroad. Examples of all teaching materials currently available in Britain for French, German, Italian, Russian and Spanish are held, and there is a collection for English as a foreign language for most countries overseas.

Many short bibliographies are available.

### Periodicals

The library subscribes to some 400 periodicals, including more than 220 from overseas.

*Language Teaching and Linguistics: Abstracts*, the joint ETIC/CILT quarterly journal published by Cambridge University Press, is based on scrutiny of these periodicals. For further information see *CILT Services Paper 3*.

### Non-book materials

Audio-visual holdings comprise representative samples of about 800 courses or sets of teaching materials: cassettes, tapes, film-strips, slides, 8mm film loops, OHP transparencies, video-cassettes etc. Viewing and listening facilities are available.

### Other resources and services

These include: specimens of language tests; an international index of organisations; a calendar of forthcoming conferences and short courses; Council of Europe papers on language teaching; reviews of audio-visual teaching materials; examination syllabuses and papers. Bibliographic assistance and a limited reprographic service are available.

## CILT SERVICES

An important part of the Centre's activities consists of informing and advising enquirers on aspects of language teaching and research—course planning, methodology, materials, testing, in-service training, research results, work in progress, formulation and submission of research proposals etc.

### Postal enquiries

Postal enquiries are dealt with by appropriate members of staff but should be addressed in the first instance to the Director.

### Personal consultation

Individuals may consult any member of staff, preferably by appointment. Enquiries may be made by telephone.

### Group visits to CILT

Visits to the Centre by groups of teachers, students, advisers, publishers etc are welcomed. Visitors generally learn about the work and facilities of the Centre, and acquaint themselves with its resources by using them, but visits may be based on more formally planned projects and/or seminars on specific themes.

### Visits by CILT staff

Members of the Centre's staff, in particular the Language Teaching Advisers, make visits on request to departments of education, colleges, teachers' centres and similar institutions to explain the work of the Centre or to give talks on aspects of language teaching, the availability of materials on given topics or languages etc. No fees are charged but refund of expenses is required.

### Conferences

By providing effective information services for both teachers and researchers, CILT aims to encourage closer relations for their mutual benefit. In addition it seeks to identify outstanding problems of languages in education and to stimulate informed discussion of these by specialists. It therefore convenes regular specialist conferences and collaborates with other organisations (such as LEAs) in arranging regional conferences on a larger scale when the subject is of wide concern. Conference papers and reports are published by the Centre for general circulation as part of its regular publishing programme.

### Current research in Britain

CILT maintains a register of research in progress on linguistics and relevant aspects of psychology, sociology and education, as well as on particular languages. This is published by Longman as *Language and language teaching: current research in Britain 1972-75*, published 1976 (new edition in preparation). New entries may be consulted in the Language Teaching Library; some appear in *Language Teaching and Linguistics: Abstracts* (vol 9, nos. 2, 3 and 4, Current research supplement). Individual requests for information about work on specific subjects are also accepted. A short questionnaire for reporting new projects is supplied on request.

For further information see *CILT Services Paper 4*.

### Research in Europe

By agreement with the Council of Europe, the Centre has undertaken to extend its research information service to other European countries through designated national agencies. A research register similar to that maintained in Britain is being established. Agencies have been nominated in Cyprus, Denmark, Finland, France, the Federal Republic of Germany, Ireland, the Netherlands, Switzerland and Turkey. Information from the research register appears in *Language Teaching and Linguistics: Abstracts* (vol 10, Current research supplement).

### Research and development proposals

The Centre can assist researchers in Britain to frame proposals for submission to appropriate funding agencies.

### Surveys

Although the Centre does not conduct research it occasionally carries out and publishes surveys; already published:

*Report on the survey of research into spoken language: 1968* (published 1971, now out of print).

*A survey of English courses for immigrant teachers* (published 1971, now out of print).

*Survey of curricula and performance in modern languages, 1971-72* (published 1973).

*Survey of research and materials development in vocational uses of English, French and German 1974: Report* (published 1975).